

Role Description

Keeper Volunteer

Cluster/Agency	Planning & Environment
Department/Agency	Office of Environment and Heritage
Division/Branch/Unit	Taronga Conservation Society Australia
Location	Taronga Western Plains Zoo
Kind of Position/Role	Volunteer Keeper
Time Commitment	1 day per week or 1 day per fortnight – division dependant (12 months) Shifts 5-8.5 hours long between the hours 7am-4:30pm
Training Required	Volunteer Induction & eLearning modules
Date of Approval	
Agency Website	taronga.org.au

Department/Agency overview

The Department of Planning, Industry and Environment (DPIE) brings together the functions from the former Planning and Environment, and Industry Clusters, including the Office of Environment and Heritage. Taronga Conservation Society Australia (Taronga) forms part of the DPIE in the Energy, Environment and Science Group and reports into the Policy, Strategy and Science division. Taronga's vision is to create a shared future for wildlife and people. Through our efforts we protect endangered species, increase understanding of wildlife and inspire community action.

Primary purpose of the Taronga Volunteer Roles

Taronga volunteers support the Taronga Conservation Society Australia to achieve their vision of Securing a Shared Future for Wildlife and People.

Primary purpose of the role

To provide animal husbandry assistance to our Zookeeping employees in the areas of food preparation, cleaning, waste disposal and exhibit maintenance.

Key accountabilities

- Assist with animal husbandry tasks which may include; cleaning, food preparation and exhibit maintenance.
- Follow divisional and work health and safety procedures.
- Maintain excellent working relationships with team members.

Key challenges

- Maintaining a good knowledge of Taronga's animal collection and programs.
- Undertaking physical tasks in all weather conditions.
- Working effectively within a diverse team environment.
- Interact with visitors.

Key relationships

Who	Why
Internal	
Employees, Students and Volunteers	• Working effectively alongside employees, students and volunteers
External	
Zoo Guests	• Providing information and excellent customer service
Community	• Representing Taronga's brand and values positively

Role dimensions

Decision making

This position works under close supervision and direction, referring regularly to the Volunteer Coordinator and Unit Supervisor.

Reporting line

This position reports to the Volunteer Coordinator for their division.

Direct reports

There are no positions reporting directly to the Keeper Volunteer.

Budget/Expenditure

Nil

Essential requirements

1. Demonstrated ability to work as a part of a diverse team.
2. Excellent interpersonal skills, including the ability to establish good working relationships.
3. A commitment to wildlife care and conservation.
4. Ability to work independently, follow written work procedures and take responsibility for tasks.
5. A good level of fitness and stamina, including the ability to bend, squat, lift and do repetitive movement.
6. The ability to work through inclement weather including extreme heat and cold.
7. Demonstrated commitment, punctuality and reliability.