



Venue and safety information for school excursions

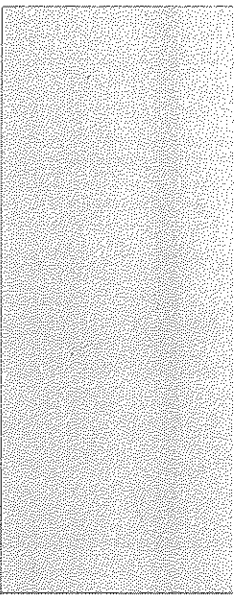
Work Health and Safety Directorate



Venue name	Taronga Zoo			
Location	Bradleys Head Rd Mosman			
Phone number	9978 4624	Fax number	9978 4508	
Web address	www.taronga.org.au			
Insurance	Does the venue have public liability cover?		Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Activity/program Please list	Recommended age group/fitness level/ prerequisite skills	Staff accreditation/ competence for this activity/program	Potential risks List hazards/risks related to each activity/program and the venue	Control Strategies Outline strategies for ensuring visitor safety for this potential risk
Walking around exhibit & animal precincts	n/a	First Aid & emergency response trained	Student may lose school group and/or get lost. Slip, trip or fall Sunburn, heat stress, dehydration	<ul style="list-style-type: none"> Ensure students are aware and prepared for walking through a large site Ensure students wear appropriate footwear Teachers must follow recommended supervision ratios of 1:5 for early stage 1 – stage 1, and 1:10 for Stage 2 and above. Teachers/supervising adults should implement effective supervision strategies (e.g. Name badges, mobile contact number displayed on students, utilising Zoo staff in case of emergencies, regular roll calls and emergency meeting points. First aid officers are on duty at all times within the Zoo. Ensure students are provided with adequate sun protection Teachers to be aware of undercover areas in case of hot weather (i.e. Taronga Food Market, Backyard to Bush, Serpentina, Nocturnal House, and Wild Asia).

Contact with animals & plants	n/a	First Aid & emergency response trained	Disease or allergies Animal bite or scratch	<ul style="list-style-type: none"> Animals are always under the control and supervision of trained staff members or volunteers Animals are regularly checked for potential disease Animals are conditioned to minimise the potential of biting Students must wash hands after contact with animals with warm soapy water or use antibacterial foam (available in all classrooms and amenities). Animals are always under the control and supervision of trained staff members or volunteers Students are advised that they must not enter exhibit areas without approval or supervision. Do not enter signage is posted in areas which are prohibited by staff, public without proper authority
Boarding and disembarking sky safari	n/a	First Aid, sky safari operation & emergency response trained	Injury during boarding or disembarking Student injury (general)	<ul style="list-style-type: none"> Sky Safari is managed by trained staff Safety procedures in place Sky Safari only operational in safe conditions Children under 14 must be accompanied (1:5) by an adult or teacher First aid team on duty at all times to respond to emergencies, first aid unit on site
Traffic Hazards	n/a	First Aid & emergency response trained	Children injured by moving vehicles.	<ul style="list-style-type: none"> Traffic speed limit of 10km/h for all vehicles within the car park. Car Park is monitored by guest services staff Designated and marked walkways to the Zoo entrance.
Child Protection	n/a	Working with children compliant		<ul style="list-style-type: none"> All staff (and volunteers) are compliant with working with children requirements.
Sleepover	n/a	First Aid & emergency response trained	Fire or animal escape	<ul style="list-style-type: none"> Checklist of attendees (implemented). Safety and student orientation on arrival (fire muster point, exists etc). Checklist of safety issues signed by teachers (implemented). Ensuring best possible communication measures (mobiles/ radios)
Sleeping in rooms next to enclosures	n/a	First Aid & emergency response trained	Personal safety Personal space	<ul style="list-style-type: none"> Overnight room supervision and overnight access to Zoo staff who sleep inside Education Centre Vigilance by teachers and Zoo staff on student behaviour and supervision
BBC	n/a	First Aid & food safety trained	Burns	<ul style="list-style-type: none"> Separated from children's area Supervising staff are food safety trained Food safety procedures in place
Food surfaces and utensils	n/a	First Aid & food safety trained	Food poisoning	<ul style="list-style-type: none"> Restaurant quality dishwasher Cleaning schedule Supervising staff are food safety trained Food safety procedures in place
Medical emergencies with children	n/a	First Aid & emergency response trained		<ul style="list-style-type: none"> Staff are first aid trained Operational procedures in place to deal with overnight emergencies with Security response

Lightning in Zoo on night tour	n/a	First Aid & emergency response trained	Slips, trips and falls	<ul style="list-style-type: none"> Lightning provided throughout zoo at night Maintenance plan on lighting
Behind the Scenes tours	n/a	First Aid, zoo keeping & emergency response trained	Slips, trips and falls Animal bite or scratch	<ul style="list-style-type: none"> Safety briefings given by trained and responsible staff member Supervision at all times during activity
Equipment <i>List any equipment, including personal protective equipment, to be provided for use during the activities/programs.</i>				
First aid kits available at designated points around the site.				
First aid team on call at all times during operating hours				
Sunscreen is available upon request from First Aid				
Water is available from drinking fountains throughout the Zoo				
Other requirements <i>Where relevant, list other requirements such as clothing, footwear and sun screen that participants are required to bring. Indicate if any items are provided by the venue</i>		Booking confirmation – appropriate clothing, footwear, water and sunscreen advisable Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>		
Supervision/services <i>List services provided by venue including briefings, guided tours, supervision of activities etc</i>		During Workshops, qualified teachers assist School teachers in the supervision of children Safety brief is provided to children and teachers prior to lesson/entry into grounds In-grounds security; guest services; zookeepers and qualified first aid staff		
Access		Are access to and egress from the premises safe and without risk to health? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Is the venue wheelchair accessible? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Are disabled toilets available? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>		
Emergencies		Are emergency procedures in place in the venue? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Are employees and others undertaking work (including volunteers) trained to deal with emergency situations? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>		
Construction/ Maintenance/ Repair		Are licensed personnel used for all construction, maintenance and repair work? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Are first aid kits available for each activity? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Is there a trained first aid officer at the venue? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Is a first aid room available? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>		
First Aid		Are employees and others undertaking work (including volunteers) of your organisation engaged in child-related employment as defined by the Commission for Children and Young People Act 1998? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If yes, which Approved Screening Agency in NSW has registered your organisation as a child-related employer for the purpose of employment screening?		
Child-related employment		Are employees and others undertaking work (including volunteers) of your organisation engaged in child-related employment as defined by the Commission for Children and Young People Act 1998? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If yes, which Approved Screening Agency in NSW has registered your organisation as a child-related employer for the purpose of employment screening?		



If your organisation is registered with an Approved Screening Agency in NSW, Have all employees and others undertaking work (including volunteers) undergone employment screening?

Yes No

Have all employees and others undertaking work (including volunteers) completed an Applicant Declaration and Consent form?

Yes No

If unsure about the status of your organisation or these legislative requirements, contact should be made with the Employment Screening Unit of the NSW Department of Education and Communities on (02) 9836 9200.

Please note that the information provided above was current as at the date above. It has been provided by the venue to assist employees in their risk management planning for excursions. If further information is required please directly contact the venue. If this information changes, the venue will advise the Department of Education and Communities and provide an update.